

#### Skill Level: Beginner

Here's a step-by-step guide for clearing browser history, cache, and temporary internet files across the five major browsers: Chrome, Firefox, Safari, Opera, and Edge.

This guide uses clear instructions suitable for anyone, regardless of technical experience.

# Google Chrome (Windows & Mac)

- 1. Open Chrome.
- 2. Click the three-dot menu (top right).
- 3. Select History > then click History again.
- 4. On the left, click **Clear browsing data**.
- 5. In the popup:
  - Choose a Time range (select *All time* for a full clean).
  - Tick:
    - Browsing history
    - Cookies and other site data
    - Cached images and files
  - Click Clear data.

### Mozilla Firefox (Windows & Mac)

- 1. Open Firefox.
- 2. Click the three-line menu (top right).
- 3. Go to **History** > then click **Clear Recent History**.
- 4. In the popup:
  - Set Time range to clear (choose Everything to wipe all).
  - Click **Details** to select:
    - Browsing & Download History
    - Cookies
    - Cache
    - Offline Website Data



5. Click **OK** to confirm.

# Safari (Mac only)

- 1. Open Safari.
- 2. Click Safari in the top-left menu.
- 3. Select Clear History....
- 4. In the popup:
  - Choose the time range (select all history for a full clean).
- 5. Click Clear History.

#### For deeper cleaning (cache only):

- 6. Go to Safari > Preferences > Advanced.
- 7. Tick Show Develop menu in menu bar.
- 8. From the new Develop menu, click **Empty Caches**.

### Opera (Windows & Mac)

- 1. Open Opera.
- 2. Click the **O menu** (top left on Windows) or **Opera** (top menu on Mac).
- 3. Choose History.
- 4. Click Clear browsing data.
- 5. In the popup:
  - Select the Time range (All time recommended).
  - Tick:
    - Browsing history
    - Cookies and other site data
    - Cached images and files
- 6. Click Clear data.



# Microsoft Edge (Windows & Mac)

- 1. Open Edge.
- 2. Click the three-dot menu (top right).
- 3. Select Settings.
- 4. On the left, click Privacy, search, and services.
- 5. Under Clear browsing data, click Choose what to clear.
- 6. Set Time range to All time.
- 7. Tick:
  - Browsing history
  - Download history
  - Cookies and other site data
  - Cached images and files
- 8. Click Clear now.

**Pro Tip**: After clearing, restart your browser to ensure all changes take effect.